

## To access the Strong Interest Inventory:

### Instructions for the client taking an assessment

- Please pay the Amanda, Clark, our Office Manager the \$35 at the front desk in the Guidance Center
- Go to the web address <http://online.cpp.com>
- Login: (case sensitive) Enter your client Login **ahsstrong** (lower case)
- Password: (case sensitive) Enter your client Password **warriors** (lower case)
- User ID: This is configured for you upon completion of your first instrument. No need to enter data here (unless you are returning to resume or take a different instrument).
- Choose the instrument that you have been authorized to take by clicking on the "Take It" button. Fill out the personal information form (note that all demographic information is optional except for First Name, Last Name and Gender) and finally click on "Submit" when finished. Complete the instrument and click on the "Done" button. The option for Arapahoe students is the Newly Revised Strong Interest Inventory<sup>®</sup> assessment listed as the second test, so simply click on the "Take It!" to begin.

| Pick an assessment:                                  |           |                       |
|--|-----------|-----------------------|
| Assessment   | Status    | Click here            |
| Newly Revised Strong Interest Inventory <sup>®</sup> | Not taken | <a href="#">BEGIN</a> |

- The only other choice is the Assessment Information. Use the pulldown arrow to the right of WEBBATCH to choose your year of graduation or leave it listed as WEBBATCH.

### Assessment Information

Batch Name:

WEBBATCH ▼

- \* Please write down the ID number you are given upon completion of your first instrument. This will allow you to resume and/or take additional instruments using the same client ID. Finally, click on the "I'm Done" button. You will see a dialog box that says, "Your Consultant has been emailed". After you click "I'm Done" you will be returned to the initial screen, showing the available instruments, and will note the instrument you just completed. You can either take an additional instrument or exit the website at this time.
- When finished, your information will be e-mailed to the Guidance Center and scored within two weeks, at which time you will be notified of the results.