

LINK Crew Leadership Class
Contact Hour Log: Fall 2008

Name _____

The LINK Crew Leadership Class is a two-credit course which meets Thursday mornings from 6:17 to 7:12. You will earn the first credit through attendance and participation in class. In order to earn the second credit, you must log 18 hours of LINK-related time. 14 of those hours must be actual Freshman Time. The other 4 hours can be Organizational or Freshmen Time. (see below)

Freshman Time:

- Cramfest
- Teaching an Academic Follow-Up
- Tailgate Party
- Events involving multiple LINK Crews
- Personal Contacts

Organizational Time:

- Tasks assigned by LINK teachers
- Back to School Night
- Baking cookies
- Making posters
- Buying supplies

After completing a school-related event (ex: Back to School Night), you should fill out the contact log with a description of the event and the hours you worked. See your Link sponsor for the contact log book and for his/her initials. This should be done on the same day as the event. In other words, you will not receive credit a week late.

After completing an activity outside of school, you should bring in a short description of the activity that includes the number of hours and a parent signature verifying your participation in the picnic, dinner party, mini-golf outing, etc. Fill out the contact log and place the signature sheet behind it.

The contact logs will be kept in a binder on your sponsor's desk. You should update your log frequently. Do NOT wait until the last day of the semester to log 18 hours of contact time.

Please note: For every minute you are tardy to class, you must earn 10 extra minutes of contact time. Be on time!

