

Arapahoe High School Warrior Band 2009-2010 School Year

Welcome to the 2009-2010 Arapahoe Warrior Band Program!! We are excited to welcome our new director, Mr. Bob Hackett and are sure you will find our band program a rewarding and memorable experience. This packet contains all the information you will need to participate in our band program. Please review these forms and bring them with you to the first day of **Marching Band Camp** or the **first day of school** (for “concert-only” students not in marching band). We look forward to another great year together!

Summer Band Schedule

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June	14	15	16	17	18 8AM-3PM Leadership Mtg/ Instrument Rental Pickup	19 8AM-3PM Leadership Mtg/ Instrument Rental Pickup	20
	21	22 7:00AM-3PM Marching Band (with Guard) **Fees and forms DUE TODAY**	23 8AM-3PM Marching Band (with Guard)	24 8AM-3PM Marching Band (with Guard)	25 8AM-3PM Marching Band (with Guard)	26 8AM-3PM Marching Band (with Guard)	27 9AM-2PM Car Wash Fundraiser
July	26	27	28	29	30 8AM-3PM Leadership only	31 8AM-3PM Leadership only	1
	2	3 8AM-3PM Marching Band (with Guard)	4 8AM-3PM Marching Band (with Guard)	5 8AM-3PM Marching Band (with Guard)	6 8AM-3PM Marching Band (with Guard)	7 8AM-3PM Marching Band (with Guard)	8
August	9	10 1PM-8PM Marching Band (with Guard)	11 1PM-8PM Marching Band (with Guard)	12 1PM-8PM Marching Band (with Guard)	13 1PM-8PM Marching Band (with Guard)	14 1PM-8PM Marching Band (with Guard)	15 Western Welcome Week Parade
	16	17	18 School Begins – Concert/Jazz Band Fees/Papers Due	19	20	21	22

For planning, below is a summary of fees for the entire band program for the school year.

Marching Band and Color Guard (Due June 22)	\$470
Uniform Fees (Due June 22 or Aug 18 for concert-only students)	See Uniform order form
Color Guard Uniform	TBD
Arapahoe High School Activity Fee (required by the high school – Due Aug 18)	\$35
Concert Band / Symphonic Band / Wind Ensemble (Due Aug 18)	\$130
Jazz Band (Due Aug 18)	\$100
Winter Guard (Due Dec 1)	\$300
Winter Guard Costume	TBD
Winter Percussion (Due Dec 1)	\$280
Winter Percussion Costume	TBD
Yard Sign (optional – Due July 22 or August 18)	\$10
Instrument Rental if needed (Due July 18 or Aug 18 for concert-only students)	\$100 (\$50 for percussion)

This outstanding band program would not be possible without the combined efforts of the countless volunteer hours our parents donate to support their students. Please review our volunteer opportunities in this packet and consider how you can help keep our band program great.

If you have any questions about the forms in the packet, please call Melanie Cheney, ABB General Bookkeeper at 303-862-6212, or Carol Matthews, ABB General Treasurer at 303-221-1104. We look forward to a great year with you!!

Frequently-Asked Questions (FAQ's)

How do I access the band's web site?

Browse to <http://arapahoe.littletonpublicschools.net> then Select ACTIVITIES at the top and Band on left

What are my fees used for?

AHS Activity Fee: This is an annual fee paid to the high school for participation in any school activity. This is paid only once, no matter how many activities your student participates in.

Marching Band Fee: Covers both the June and August camps, as well as participation in fall marching band. It pays for instructor salaries, arrangement and design of the field show, marching supplies, competition participation fees, transportation and student meals.

Concert and Jazz Band Fees: Provides student meals, bus and truck transportation, instruction, music, competition participation fees, and uniform cleaning for events.

Uniform/Costume Fees: Each student pays for certain uniform items they will use while in band that they may keep (see uniform order sheet for details). New uniform items do not need to be purchased every year, only as needed to replace worn or missing items.

Winter Percussion / Winter Guard Fees: Pays for instructor salaries, music and participation fees in winter percussion festivals.

Do you accept credit cards?

Yes – we accept Visa and MasterCard. You must fill out the “Credit Card Payment Application” found at the ABB website. There is a one-time \$15 setup fee followed by additional processing fees each time a charge is made. Contact Melanie Cheney, ABB General Bookkeeper, for further information.

Can I make payments towards band fees?

Yes. Please talk to the treasurer or bookkeeper to arrange payments. Please note: all fees must be paid by May 1, 2010 or the student's name will be turned over to the school for collection.

What if I can't pay the fees?

ABB provides many fundraisers to help students with participation fees. Money from certain fundraisers is placed into a student's share account which is then used only for that student.

Financial aid is available for some students. Download the Financial Assistance Request form from the website and send it to ABB, P.O. Box 2612, Littleton, CO 80161-2612. The Financial Assistance Committee will review your request and get back to you. Financial assistance only applies to participation fees (not for the costs of uniform items, instrument rental or accessories, fines incurred by the student or for optional activities).

What if my student drops out?

Marching band students who drop out before August 3rd will receive a \$160 refund. After August 3rd, Marching Band fees are not refundable.

Students who drop out of the concert band program or Jazz Band before August 25th will receive a full refund. After August 25th, these band fees are not refundable.

What paperwork do I need to bring to registration?

All Students

- Registration Form
- Student Fees
- Emergency Medical Permit
- Band Uniform Contract
- Grocery Certificates/Scrip Permission
- Parent Permission/School Activity
- Passengers in Private Vehicles Permission

Marching Band students (except Guard)

- Band Uniform Fees Form

Optional

- Electronic Communications
- Adult Driver Form (2 pages)
- Student Driver Form (2 pages)
- Volunteer Opportunities

Arapahoe High School Warrior Band
2009-2010 School Year
Registration Form

All students participating in the Arapahoe Warrior Band Program must fill out the enclosed forms and pay the necessary fees.

Student Name: _____

Parent Name: _____

Address: _____ City _____ Zip _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Email: _____

Please initial here if you **DO NOT** want your information included in a band directory _____

Please check all that apply:

___ **Marching Band and Concert/Symphonic/Wind Ensemble:** All papers should be filled out and submitted the first day of Marching Band Camp, **Monday, June 22**. Marching Band and uniform fees are due June 22. The concert Band/Symphonic Band/Wind Ensemble fee is due August 18.

___ **Color Guard:** All papers should be filled out and submitted the first day of Marching Band Camp, June 22. Marching Band fees are due the first day of Marching Band Camp, **Monday, June 22**. Costume fees will be collected at a later date.

___ **Concert / Symphonic / Wind Ensemble Only:** All papers must be filled out and submitted by the first day of fall band class, **August 18**.

___ **Jazz Band:** Jazz Band Fees are the first day of band class, **August 18**.

- Please read through all forms and sign where indicated.
- Make checks for band fees payable to "ABB". Checks for the school activity fee and instrument rentals (where applicable) should be payable to "Arapahoe High School."
- Share account transfer requests must be made in writing. Please use the enclosed form.
- Instrument Rentals may be picked up June 18 & 19, 8AM to 3PM. Payment for instrument rentals should be returned with your paperwork on the first day of band camp or school.
- Registration materials and fees may be mailed to ABB, P.O. Box 2612, Littleton CO 80121-2612

Student Name _____

**ARAPAHOE HIGH SCHOOL BAND
EMERGENCY MEDICAL PERMIT
2009/2010 SCHOOL YEAR**

IMPORTANT: registration will not be fully processed until the following form is completed. **PLEASE PRINT OR TYPE.**

Person to Contact in Case of Emergency Relation to student Home Phone Number

Work Phone Number Cell Phone Number

Family Physician Physician Phone Number

Other Relative to Contact Relation to Student Contact Phone Number

Insurance Company Policy Holder Policy Number

IMPORTANT: PLEASE FILL OUT AS COMPLETELY AS POSSIBLE

MEDICATIONS: _____

DOSAGE: _____

ALLERGIES/ALLERGIC REACTIONS TO MEDICATION: _____

MAJOR SURGERY IN PAST YEAR: _____

ACUTE OR CHRONIC MEDICAL CONDITIONS: _____

PHYSICAL CONDITIONS THAT LIMIT ACTIVITIES: _____

CONSENT FORM / RESPONSIBILITY CLAUSE / MEDICAL PERMIT

I hereby agree that the above named student will participate in the Arapahoe High School Band Program. In case of emergency, I hereby give my consent for a qualified physician to perform any medical or surgical procedures s/he deems necessary to the welfare of this student while participating in the Arapahoe High School Band Program. It is understood that the Arapahoe High School and medical personnel will make every attempt to contact relatives listed above before taking any such actions. Further, this authorization permits said physician to hospitalize, secure appropriate consultation, order injections, anesthesia (local, general or both) or surgery for this applicant if such emergency conditions warrant. I, the undersigned, do hereby assume and agree to pay any indebtedness or physician's or surgeon's fees and hospital charges for such services.

PARENT/GUARDIAN SIGNATURE _____ DATE _____

**Arapahoe High School Warrior Band
2009-2010 School Year**

Band Uniform Fees

(Not for Guard Students – Guard Uniform Fees to be collected at a later date)

Student _____ Method of Payment (please select):
 Date _____
 Phone _____ Cash ____ Check # _____ Credit ____ Share Act _____

	Size	Amount
Dinkles (Band Shoes) \$24 new (Required for all marching band students and boys in concert bands)	_____	_____
Girls Concert Dress Shoes \$30 new (Required for girls in concert bands) Please order one size larger than actual shoe size.	_____	_____
Gloves (S, M, L, XL) \$4/pair (2 pairs required for marching band)	_____	_____
Wristbands (One Size) \$5/pair (2 pairs required for all percussionists)	_____	_____
White Pep Band Shirt \$7 new, \$5 used (Required for all performances; S, M, L, XL, XXL)	_____	_____
Field Show Shirt \$12 (1 provided to each marching band student at no charge)	_____	_____
Tux Shirt \$18 (Required for all concert and jazz band students)	_____	_____
Neck Measurement _____ (Measure around thickest part of neck)		
Sleeve Length _____ (Extend arm, measure from top of spine, across shoulder to wrist)		
Bow Tie/Garters/Suspenders \$20 (Dixie Dawgs Only)	_____	_____
TOTAL UNIFORM FEES		_____

PLEASE ADD AMOUNT TO REGISTRATION FORM UNDER UNIFORM FEES.

Note:
 Allow 6-8 weeks for order to arrive.
 You can use last year's shirts and shoes. You must provide your own black socks and black nylons. For students who have forgotten socks, they are available for \$3/pair. Black nylons for females are \$2/pair.
 Please measure and size accurately.

Parent Signature: _____

Arapahoe High School Warrior Band

High School Band Uniform Contract

All students will be issued a marching band uniform/ color guard spirit uniform and/or a concert band uniform for the 2009-2010 school year. Each uniform piece is numbered to help with inventory. Guidelines have been established for maintaining the quality of the uniforms. Grades will be affected as a result of improper uniform care.

Marching Band Uniforms

Black bib pants*
Jacket*
Rain poncho*
Hat with plume*
Black gauntlets (one pair)*
Pep band shirt
Shorts or pants for under bib pants
Black socks
Black gloves (two pair)
Black "Dinkle" shoes
Guard Spirit Uniform

Concert Uniforms

Black tuxedo jacket*
Black tuxedo pants (males)*
Black formal skirts (females)*
Cummerbund and bow tie*
White tuxedo shirt (male and female)
Black socks (males)
Hosiery (females)
Black "Dinkle" shoes (males)
Black dress shoes - no sandals (females)
*Issued from the uniform closet prior to each performance.

- Uniforms are **NOT TO BE TAKEN HOME!**
- Uniforms are to be worn properly for the duration of the event, performance, or activity
- Uniforms will be cleaned at the end of each season; cleaning fee is included in the mandatory August fees. Any excessive dirt or grime will require extra cleaning and will be charged to that individual student. Cleaning fees are \$7.50 per item (jacket, pants, and skirts.)
- No swearing or running while in uniform.
- **No eating while wearing the jackets!**

The utmost respect and courtesy will be given to the ABB volunteers at all times. Nothing less will be tolerated.

- No perfume, make-up, or hairspray is to be used while wearing the jackets (the alcohol in these products will stain the fabric.)
- While not being worn, uniforms must be properly hung in the uniform bags. Uniform bags must be properly hung when returned to the uniform closet. Uniform check-in will not be allowed until the uniform is properly hung in the uniform bag. . Rain ponchos are provided and are worn in case of rain or snow. Pep band t-shirt must always be worn under the white jacket. No camp shirts, trip shirts, sectional shirts or sleeveless shirts are allowed.
- Students must be in complete uniform to perform. No "borrowing" from the uniform closet.
- Costs for replacement (forgotten) items are:

Pep Band	\$7 new \$5 used
Shirt Tux shirt	\$10 used
Black Socks	\$2/pair
Black Gloves	\$3
Dinkles (shoes)	\$12 used
Bow tie	\$10
Cummerbund	\$10

Uniforms should be worn with pride and respect. Any excessive damage or losses to a uniform will be the financial responsibility of that individual student. The student will be required to pay the replacement cost of the item damaged or lost.

The signatures below indicate acceptance of responsibility for the uniforms issued. It also indicates intent to keep the uniform at its best while in the student's possession.

Student Signature: _____ Date _____

Parent Signature: _____ Date _____

**Share Account
Request for Transfer of Funds**

Student Name: _____

Date of Request: _____

Amount of Transfer: \$ _____

Purpose of Transfer: _____

Parent/Guardian Signature:

arapahoebandboosters.07.25.08

**Share Account
Request for Transfer of Funds**

Student Name: _____

Date of Request: _____

Amount of Transfer: \$ _____

Purpose of Transfer: _____

Parent/Guardian Signature:

arapahoebandboosters.07.25.08

**Share Account
Request for Transfer of Funds**

Student Name: _____

Date of Request: _____

Amount of Transfer: \$ _____

Purpose of Transfer: _____

Parent/Guardian Signature:

arapahoebandboosters.07.25.08

**Share Account
Request for Transfer of Funds**

Student Name: _____

Date of Request: _____

Amount of Transfer: \$ _____

Purpose of Transfer: _____

Parent/Guardian Signature:

arapahoebandboosters.07.25.08

**GROCERY STORE CERTIFICATES and SCRIP
PERMISSION FORM**

I give my permission for my son/daughter to participate in the grocery store certificate and scrip gift cards fundraisers. I understand that the certificates and cards are the same as cash. I will not hold Arapahoe High School or the Arapahoe Band Boosters responsible for the loss of any certificates or gift cards while in my or my student's possession.

Student Signature _____ Date _____

Parent Signature _____ Date _____

**ARAPAHOE HIGH SCHOOL
PARENT PERMISSION FOR SCHOOL ACTIVITY**

_____ has my permission to go on
(Student name)

ALL BAND FIELD TRIP DESTINATIONS on various dates throughout the 2009-2010 school year.

These are school activities sponsored by: **Bob Hackett**.

Transportation will be provided by: **Littleton Public School Bus and/or Band Parents**

If you desire your son or daughter to participate in this activity, please sign and return this form.

Parent Signature _____ Date _____

ELECTRONIC COMMUNICATION & PERMISSION SIGN-UP

If you have not previously signed up for email mailings – please do so.

ABB uses email to notify parents about band activities and students' share account updates. This results in considerable postage savings each month. If you do not have an email address or prefer not to receive this information via email, please plan to regularly check the ABB website:
www.arapahoe.littletonpublicschools.net/ACTIVITIES/Band.

PARENT'S NAME: _____

STUDENT'S NAME: _____

PARENT'S EMAIL ADDRESS: _____

STUDENT'S EMAIL ADDRESS: _____



ADULT DRIVER FORM

AUTHORIZATION TO USE PRIVATELY OWNED VEHICLE

Please print and complete all boxes

I. DRIVER INFORMATION

Driver's Name	Activity	Name of Sponsor
Driver's Address	Phone	Vehicle Description
Date(s) of Driving	No. of Passengers	Year of Vehicle
Owner of Vehicle, if different than driver		

II. CERTIFICATION

Approval is requested to use a privately owned automobile.

- A. I certify that whenever I drive a privately owned vehicle, the vehicle will always be:
1. Covered by liability insurance for the minimum amount of \$300,000 single limit or \$100,000/\$300,000/\$50,000 automobile liability insurance.
 2. Equipped with one seat belt for every passenger.
 3. To the best of my knowledge, in safe mechanical condition and adequate for passenger transportation.
- B. I further certify that while using a privately owned vehicle, all motor vehicle laws will be obeyed, including all passengers' use of seat belts.
- C. I further certify that I am at least 21 years old, and I possess a valid driver's license as follows:

License Number	Date of Birth	Expiration Year
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Attached is a copy of my driver's license.

D. I have ____ number of points charged against my driver's license for moving traffic violations. I have never been convicted of either Driving Under the Influence (DUI) or Driving While Ability Impaired (DWAI).

I certify the above information is accurate and true

Signature of Driver

Date

III. PROOF OF INSURANCE

Insurance Company	Policy No.	Expiration Date
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Attached is a copy of my current insurance policy declaration page (or a Certificate of Insurance) stating my coverage limits, policy effective dates, and covered vehicle information.

IV. RELEASE

I, the undersigned adult driver, hereby acknowledge, agree and understand that the District does not insure, endorse, approve or sponsor any form of non-District transportation, whether by parents, students or otherwise, to and/or from District off campus activities or events. I hereby waive, release, discharge and agree to hold harmless and indemnify the District, its agents, employees, insurers, and Board of Education, from any claim, cause of action, damage, injury, or demand of any nature, including bodily injury, property damage or death, arising from or sustained during or as a result of my utilization of any non-District transportation. I understand that if I do not sign this release, then I will not be permitted to transport students in my private vehicle to the event described above.

Signature of Driver

Date

6-19-00



Date License Acquired

STUDENT DRIVER FORM

AUTHORIZATION TO USE PRIVATELY OWNED VEHICLE

Please print and complete all boxes

V. DRIVER INFORMATION

Driver's Name	Activity	Name of Sponsor
Driver's Address	Phone	Vehicle Description
Date(s) of Driving	No. of Passengers	Year of Vehicle
Owner of Vehicle, if different than driver		

VI. CERTIFICATION

Approval is requested to use a privately owned automobile.

- D. I certify that whenever I drive a privately owned vehicle, the vehicle will always be:
4. Covered by liability insurance for the minimum amount of \$300,000 single limit or \$100,000/\$300,000/\$50,000 automobile liability insurance.
 5. Equipped with one seat belt for every passenger.
 6. To the best of my knowledge, in safe mechanical condition and adequate for passenger transportation.

E. I further certify that while using a privately owned vehicle, all motor vehicle laws will be obeyed, including all passengers' use of seat belts.

F. I further certify that I possess a valid driver's license as follows:

License Number	Date of Birth	Expiration Year
----------------	---------------	-----------------

Attached is a copy of my driver's license.

- G. I have ____ number of points charged against my driver's license for moving traffic violations.
I have never been convicted of either Driving Under the Influence (DUI) or Driving While Ability Impaired (DWAI).

I certify the above information is accurate and true

Signature of Driver

Date

VII. PROOF OF INSURANCE

Insurance Company	Policy No.	Expiration Date
--------------------------	-------------------	------------------------

Attached is a copy of my current insurance policy declaration page (or a Certificate of Insurance) stating my coverage limits, policy effective dates, and covered vehicle information.

VIII. AUTHORIZATION

I certify that the above information is accurate and true. Furthermore, I permit my student to drive the vehicle described in the attached copy of the insurance declaration page.

I do ___ do not ___ approve that other students ride in the vehicle described in the attached copy of the insurance declaration page.

Signature of Parent or Guardian

Date

IX. RELEASE

We, the undersigned parent/guardian and student, hereby acknowledge, agree and understand that the District does not insure, endorse, approve or sponsor any form of non-District transportation, whether by parents, students or otherwise, to and/or from District off campus activities or events. We further acknowledge it is our responsibility to provide or arrange for transportation to District events when District transportation is not available. As such we consent to our student's use of an alternative means of transportation. We hereby waive, release, discharge and agree to hold harmless and indemnify the District, its agents, employees, insurers, and Board of Education, from any claim, cause of action, damage, injury, or demand of any nature, including bodily injury, property damage or death, arising from or sustained during or as a result of my student's utilization of any non-District transportation. We understand that if we do not sign this release, the student will not be permitted to utilize a private vehicle to attend the event described above.

Signature of Student Driver

Date

Signature of Parent or Guardian

Date



Arapahoe High School

Parent Permission for Student Passengers in Private Vehicles

_____ (student) has my permission to ride in a private vehicle to an activity during the current school year. This is a school-related activity and will be supervised by his/her teacher. I understand that it is my responsibility to verify that the owner of the vehicle in which my son/daughter will be traveling has adequate liability insurance coverage. (Minimum standards for liability coverage are \$100,000/\$300,000 for bodily injury, \$50,000 property damage).

Each participant is responsible to be at the site of the activity at the announced time.

I further hereby release and forever discharge Littleton Public Schools, its representatives, employees, officers, and directors from any and all liability arising out of or relating to the private vehicle while transporting my child to the school-sponsored activity.

Please indicate your permission for your son/daughter to drive his/her private vehicle by filling out the required insurance carrier information and by signing and returning this form.

I give my permission for my son/daughter to drive his/her/my own vehicle to school-sponsored events during the school year. I understand that all liability for any accidents will be borne entirely by my student and/or myself.

Please indicate below if your son/daughter may or may not be transported in a private vehicle by signing and returning this form. Your signature must appear next to Option No. 1, Option No. 2, or Option No. 3 below:

Option 1: Student may ride in a personal vehicle driven by a staff member (teacher, office staff)

Parent/Guardian Signature

Option 2: Student may ride in a personal vehicle driven by another student/parent.

Parent/Guardian Signature

Option 3: Student may not ride in a personal vehicle.

Parent/Guardian Signature

Date

**Arapahoe High School Warrior Band
2009-2010 School Year
Volunteer Opportunities Sign-Up Sheet**

Student Name: _____ **Grade:** _____

Band(s): _____ **Section:** _____

Mother's Name: _____ **Email:** _____

Father's Name: _____ **Email:** _____

Please let us know where you might fit in. It really is a lot of fun, and the students DEFINITELY appreciate all your help!!

	Chaperones
	Prop Design and Build and General Handyman Duties as Needed
	Pit Crew – help move equipment on/off field during MB competitions
	Rental Truck Drivers
	Pre-Football Game Set-Up
	Hospitality
	Uniform Distribution, Repair and/or Cleaning
	Color Guard Costume Making
	Fundraising
	Photography-Still Photos To Add To Scrapbooks
	Arapahoe Invitational Marching Festival – October 10, 2009
	4A Marching Festival – October 15, 2009
	Administrative Record Keeping
	Financial Record Keeping
	Alumni Committee