

Name _____ Period _____

CHEMISTRY I -- CLASSROOM POLICIES (2008-2009)

(Prerequisites: Advanced Algebra must be taken concurrently or be completed.)

Teacher _____

Teacher's unscheduled hours: MWF - _____

T-R - _____

Teacher's email / voicemail: _____

***NOTE: YOU NEED TO BRING YOUR STUDENT CALENDAR TO CLASS/LAB EVERYDAY. (PLEASE MAKE SURE THAT YOUR NAME IS INSIDE THE COVER.)**

LAB RULES:

1. Each student will need to purchase a pair of goggles and lab notebook from the DECA store. Cost is \$13. You will need these items for the second week of class/lab please have them purchased by Friday the 22nd. Goggles and lab aprons must be worn by ALL students while in the lab area. No exceptions!!
2. Check lab equipment at beginning of lab period. If anything is missing, report it. If you break something, report it immediately. Fees for breakage are posted in the classroom.
3. Do not bring any type of food or drink to lab.
4. Do not sit on counters.
5. Never leave a Bunsen burner unattended.
6. Make-up Labs -- If a Tuesday lab is missed, it can be made up on Thursday. However, when a Thursday lab is missed, it can be made up ONLY on the following Monday at 2:15 PM. Please be prompt! If you arrive after 2:30PM, you may be asked to forfeit the lab. If extenuating circumstances prohibit this, you must make special arrangements with your classroom teacher.
7. Lab papers will generally be due at the end of the lab period. They must be initialed by your lab instructor and placed in the appropriate folder in the file box. Normally, the original page will be removed from the lab notebook and turned in. They will be graded and returned to you as soon as possible.
8. Always bring your textbook to lab. Some students will finish lab earlier than others. You should always be prepared with other study materials.

NOTEBOOK:

1. A 3-ring notebook will be kept by all students. It should contain a set of dividers for organizational purposes. Make sure the dividers are large enough to extend beyond the edges of the notebook paper. Organize your work in a logical manner.

CALCULATORS:

Each student must have a calculator by the second week of school. Please etch your name or initials on it. Do not buy a business calculator!! You will need one that does scientific notation and logarithms. A simple **scientific calculator can be purchased for approximately \$15.**

ELECTRONIC DEVICES:

Cell Phones, iPods, Calculators, and other Electronic Gadgets – Unless being used as directed, (as sometimes they MIGHT be utilized), they must be kept in a backpack and be turned off. The device will be collected if it is inappropriately utilized in class. As strong as you might be at "multi-tasking", it is also rude.

MAKE-UP WORK:

All make-up work must be done **within one week** of return from an absence. This includes tests!!! Do not expect to be allowed to make up tests from the first or second 6 wks period at the end of the semester!! For extended absences, consult with your teacher. "Late" papers will be penalized according to the discretion of the teacher.

MAKE-UP TESTS:

There will be a supervised period for make-up tests each week on **Thursday at 2:15PM in room 105**. This is the only time you will be allowed to make-up tests and/or quizzes. Please be prompt! The make-up test and/or quiz that will be offered will be for the **previous week only**. Please see your classroom teacher if extenuating circumstances exist.

TUTORING:

Please come in for help anytime you feel the need. If your teacher is not available, feel free to seek help from the other chemistry teachers. Tutoring is also available from the honor society students. A list will be posted in the classroom. If you would like a private tutor, we also have names and phone numbers available.

GRADING POLICY:

Grading is done on a point system. This means that points from all sources are added together at the end of the six-weeks term or semester. Six-weeks grades are only in-progress grades; the semester grade is the one that goes on your record. To calculate a grade, points from ALL sources, including attendance points, are added together. The grades are approximately weighted as follows: tests & quizzes - 60%; labs - 20%; homework - 10%; attendance - 10%. Letter grades will be assigned as follows: A = 90%; B = 80%; C = 70%; D = 60%; <60% = F.

CLASSROOM EXPECTATIONS:

As stated in your student planner, there will be no hats, food, drinks or cell phones allowed in the classroom. You are expected to be in your seat when the bell rings and will wait for the teacher to dismiss you. Four unexcused absences will result in an 'F' drop. Lastly, **academic dishonesty, including plagiarism, sharing test information, and copying lab data, will NOT be tolerated!** Any violation of these school wide policies will result in the appropriate discipline action. You will be expected to be accountable and responsible for your learning and to not be a disruption to the other students. Please respect yourself, your peers, your school and your teachers.

Chemistry Policies Contract

Parent(s)/Guardian(s) – Please send an e-mail message to your child's classroom instructor from the e-mail account that you use most often indicating that you have seen and read these policies. In the title line of the message please include your student's name and period that they are in chemistry. The instructor may occasionally send information about this class to that account. (Examples – grade information, assignments, important dates, etc.)

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